



# *Rouse High School Royals Dance Team*



Dear Prospective Rouse Royal Manager,

Attached are the necessary requirements to apply for a manager position for the Rouse Royal Dance Team.

As a potential manager, you should be fully informed about the responsibilities that come with such an important job. Managers are non-performing team members and as such will uphold all duties, rules, and regulations presented in the handbook. Managers will attend all performances in uniform and be present at all practices. They will participate in the various fund raising activities and other designated Dance Team functions.

Managers are totally responsible to the director(s). Managers responsibilities may include but are not limited to:

1. Assisting officers and director(s) during performances, practices, and competitions.
2. Videotaping of all dance team performances.
3. Organization of storage rooms and equipment.
4. Help control, dispense, and return props.
5. Run the music. They will need to be aware of what is going on in practice in order to stop and start the music when needed.
6. Setting up and breaking down audio and video equipment.
7. Organization and care for the medical kit and extra bags.
8. Check costumes for damages and report them to the director.
9. Check and store school issued uniforms. They will be familiar with and understand the check in/check out system.

The cost to participate will be approximately \$200.00. You will be receiving a list of the items to purchase. Managers are required to purchase t-shirts, warm-ups, and bag. They also may purchase any other items the team buys if they choose.

Thank you,  
Amy McKee  
Rouse High School  
Royals Director

**New Manager Application Requirements: DUE TUESDAY, MAY 10<sup>TH</sup>**

1. Application form (attached)
2. Interview
3. Essay
4. Letters of Recommendation
5. Copy of Last Report Card

**Returning Manager Application Requirements: DUE TUESDAY, MAY 10<sup>TH</sup>**

1. Application form (attached)
2. Interview

**Interview Process:**

You will be interviewed by the director(s). Be prepared to answer questions relating responsibilities, organization, grades, punctuality, teamwork, and what you can bring to the team. You will need to schedule an interview with Mrs. McKee. Below are the available dates to interview. You must set up a time before hand. DO NOT just show up without an appointment.

**Essay:**

Write your essay explaining why you want to be a manager. What can you bring to the team? What is an important goal you want to accomplish in your life? How do you plan to reach this goal? This essay will need to be no shorter than one page double-spaced typed.

**Letters of Recommendation:**

You need to get 2 letters of recommendation.